

Protocol for Visiting Medical Students At Wesley Healthcare

M.D. Students (seeking credit through KU)

- Must be credentialed through UKSM-W Academic and Student Affairs. All allopathic students seeking credit through KU should contact Melanie Runge at (316) 293-2603 or email: mrunge@kumc.edu.
- All visiting M.D. students will be considered "UKSM-W Students".
- UKSM-W will be responsible for ensuring that the student has completed all health record requirements (as outlined in the Affiliation Agreement).
- UKSM-W will be responsible for ensuring that the student has completed a Background Check (as outlined in the Affiliation Agreement).
- Prior to starting a rotation at Wesley, all M.D. students must complete:
 - Wesley forms: [Statement of Responsibility](#), and the [Security and Confidentiality Agreement](#)
 - Return completed forms to Wesley Graduate Medical Education Department to Rhonda Franssen (Rhonda.Franssen@wesleymc.com)
- UKSM-W Academic & Student Affairs Office will provide Wesley with a list of visiting M.D. students prior to the start of the student rotation.
- Visiting M.D. Students must wear their Medical School Photo ID Badge (**a Wesley Badge will not be provided**). No other hospital badges may be worn while on rotation at Wesley.
- Wesley Healthcare does not provide housing for visiting students.

D.O. Students

- Must be credentialed through the Wesley Graduate Medical Education Department prior to rotating with a physician(s) who admit and/or consult patients at Wesley.
- An active Affiliation Agreement between the School & Wesley Healthcare must be on file.
- Supervising physician must approve Rotation **PRIOR** to Rotation submission request.
- D.O. Students requesting rotations at Wesley must complete:
 - An [application form](#) for **each** rotation
 - Wesley forms: [Statement of Responsibility](#), and the [Security and Confidentiality Agreement](#)
 - Return completed forms to Wesley Graduate Medical Education Department to Rhonda Franssen (Rhonda.Franssen@wesleymc.com)
- Once rotation application and forms are received, the Wesley Graduate Medical Education Department will get approval signature from the supervising physician and the Wesley Director of Medical Education.
- D.O. Students must wear their Medical School Photo ID Badge (**a Wesley badge will not be provided**). No other hospital badges may be worn while on rotation at Wesley.
- Requests for completion of student rotation evaluations must be sent directly to the supervising physician/preceptor. Wesley Graduate Medical Center is not responsible for facilitating this process.
- Wesley Healthcare does not provide housing for visiting students.

If you need further information, please contact:

Rhonda Franssen
Graduate Medical Education
Wesley Medical Center
550 North Hillside
Wichita, Kansas 67214
(316) 962-2245 - Office
(316) 962-7231 - Fax
Rhonda.franssen@wesleymc.com